

BHARATIYA VIDYA BHAVAN
BHAVAN'S CENTRE FOR COMMUNICATION AND MANAGEMENT, Bhubaneswar (BCCMB)
 An Autonomous Institution, Approved by AICTE
 9, Kharvel Nagar, Bhubaneswar 751 001.

APPLICATION FOR ADMISSION TO PGDM PROGRAMME

Affix Recent
Passport
Photograph
(Attested)

(Please fill in the form in BLOCK LETTERS)

Name : _____

S/OD/OW/O : _____

Present Address		Permanent Home Address	
P.O.	PIN:	P.O.	PIN:
Dist.:	State:	Dist.:	State:
Phone No.:		Phone No.:	
Cell No. (if any):			
E-mail :			
Contact no. of Guardian/Relative incase of emergency :Phone :			
E-mail :			

Scores in MAT/XAT/JMET/ATMA/OJEE/CET/GMAT/ Equivalent Test:
 (Pecentile)..... (Month)..... (Year)

PERSONALDATA:

Date of Birth : (Day)(Month).....(Year)

Blood Group

Category : General SC ST OBC

Gender : Male Female

Marital Status : Married / Single

Father's Name / Guardian's Name :

Occupation :

Designation :

Organisation

EDUCATIONAL QUALIFICATION SCHOOLING:

	Examination Passed	Institution	Board /Council	Year of Passing	% of marks Div/Class
1. Class X					
2. Class X+2					

Medium of instruction at school :

GRADUATION:

Name of Degree	Hons./Major	Institution	University	Year of Passing	% of marks & Class

University Regn.No.Year.....

Name of University

POST GRADUATION:

Name of Degree /Diploma	Exam. Passed & subject	Duration	University/ Institute	Year Passed	% of marks/ Class

Any Distinction, special prizes or recognition received by you (Mentioned briefly with documents)

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Special aptitude in any particular field:- (Performing arts, music, painting, games etc.)

Employment Record (If any)

Particulars of Employment	Present job	Previous job
Designation		
Name of Organisation		
Address & contact no. of the organisation		
Duration of Service	From To	
Salary per month		

Note: Company-sponsored candidate will submit the Application Form through the Employer. If not sponsored by the Company, candidate should submit a "No Objection Certificate" from the Employer

Name and Address No. of Refers (not relatives)

Name :	Name :
Address :	Address :
Organisation :	Organisation :
Designation :	Designation :
Email :	Email :

Attested documents to be submitted along with the Application Form:

- i) Proof of Age / Date of birth.
- ii) Certificates/ Mark sheets of all the Examinations passed.
- iii) Last University Registration Certificate.
- iv) Letter of authorisation from the employer / NOC (if applicable).
- v) Original receipt of Rs.500 / 550 for the application form and prospectus.
- vi) Admit card/Score sheet of MAT/Equivalent exam.
- vii) 5 passport size & 5 stamp size photographs.

DECLARATION:

I have read the rules and regulations of Bhavan's Centre for Communication and Management, Bhubaneswar at present in force, and hereby agree to abide by it, if admitted to confirm to these rules and regulations and also the rules made hereafter by the Institute. I undertake that as I am a student of the Institute, I will do nothing either inside or outside the Institute that will interfere with its orderly administration, discipline and reputation. On disciplinary matters, I shall abide by the decision of the Principal / Director.

I declare that all the information recorded in this application is true. Any false statement or its subsequent discovery will be grounds enough for my immediate removal from the Institute.

Place:

Date:

Applicant's signature in full

BHAVAN'S CENTRE FOR COMMUNICATION AND MANAGEMENT, BHUBANESWAR
FEE STRUCTURE (2011-2013)

		Academics	Hostel & Mess Charges	Due Date
1(a)	Admission	Rs. 35,000/-	-	At the time of admission
(b)	Caution Money / Security Deposit	Rs. 5,000/-	Rs. 5,000/- (Refundable Security)	At the time of admission
(c)	For 2 Years	Rs. 2,75,000/- (Course Fee)	Rs. 85,000/-	On /before 30/06/2011
Total		Rs. 3,15,000/-	Rs. 85000/- + Security Deposit Rs. 5000/-	Rs. 4,00,000/- + Security Deposit Rs. 5000/-

ALTERNATIVELY, COURSE FEE CAN BE PAID IN TWO INSTALLMENTS AS UNDER

		Academics	Hostel & mess Charges	Due Date
1(a)	Admission	Rs. 35,000/-	-	At the time of admission
(b)	Caution Money / Security Deposit	Rs. 5,000/-	Rs. 5,000/- (Refundable Security)	At the time of admission
2(a)	1 st Year	Rs. 1,45,000/-	Rs. 45000/-	On /before 30/06/2011
(b)	2 nd Year	Rs. 1,45,000/-	Rs. 45000/-	On /before 30/04/2012
Total		Rs. 3,30,000/-	Rs. 90000/- + Security Deposit Rs. 5000/-	Rs. 4,20,000/- + Security Deposit Rs. 5000/-

Note 1: Delay in payment by due date will attract fine @ Rs. 100/- per day and the student will not be allowed to appear in the trimester examination if the same is not paid earlier.

IN SPECIAL CASE WITH THE APPROVAL OF MANAGEMENT COURSE FEE CAN BE ACCEPTED IN SIX INSTALLMENTS TRIMESTER WISE AS UNDER:

		Academics	Hostel & Mess Charges	Due Date
1(a)	Admission	Rs. 35,000/-	-	At the time of admission
(b)	Caution Money / Security Deposit	Rs. 5,000/-	Rs. 5,000/- (Refundable Security)	At the time of admission
2(a)	1 st Trimester Fee	Rs. 50,000/-	Rs. 16000/-	On/before 30/06/2011
(b)	2 nd Trimester Fee	Rs. 50,000/-	Rs. 16000/-	On/before 30/09/2011
(c)	3 rd Trimester Fee	Rs. 50,000/-	Rs. 16000/	On/before 31/12/2011
(d)	4 th Trimester Fee	Rs. 55,000/-	Rs. 16000/	On/before 30/04/2012
(e)	5 th Trimester Fee	Rs. 55,000/-	Rs. 16000/	On/before 31/08/2012
(f)	6 th Trimester Fee	Rs. 55,000/-	Rs. 16000/	On/before 31/12/2012
Total		Rs. 3,55,000/-	Rs. 96,000/- + Security Deposit Rs. 5000/-	Rs. 4,51,000/- + Security Deposit Rs. 5000/-

Note 2: Delay in payment by due date will attract fine @ Rs. 50/- per day and the student will not be allowed to appear in the trimester examination if the same is not paid earlier.

NOTE 4:

- (a) Students should possess a Lap top his own arrangement and cost.
- (b) The Institute reserves the right to increase / decrease the amount of any fees / charges.
- (c) In case selected candidates withdraws or is asked to withdraw from the course for any reason, his / her fee would be forfeited.
- (d) On completion of course caution money shall be adjusted towards the one time payment for life membership of Alumni Association.
- (e) **DOCUMENT REQUIRED:** All original certificates including transfer certificate needs to submitted at the time of admission which will be returned after verification and allotment of enrollment numbers by AICTE.
- (f) Documents for study loan from banks will be made available to students after their admission.
- (g) All fees/charges are to be paid by cash or demand draft made out in favour of **"Bharatiya Vidya Bhavan (BCCM)"** payable at **Bhubaneswar**, by due date.
- (h) Above hostel & messing charges are from commencement of classes ending with course completion and will exclude SIP and no reduction / refund is allowed for any reason what so ever.
- (i) Hostel facility for boys is outsourced and Girls hostel is inside the Campus. Limited seats are available for both boys and girls students. Therefore allotment shall be made on first come first basis
- (j) Hostel rooms will be vacated by end of April, on completion of classes for maintenance, each year and fresh allotment of rooms / seats will be made to the students every year in July in the hostel.
- (k) **MERIT CUM MEANS SCHOLARSHIP:**
Scholarship shall be awarded to economically weaker but meritorious students subject to a maximum of 20% of the students admitted, on the following basis.

<u>% of Marks Obtained in Competitive Exam</u>	<u>Scholarship per year</u>	<u>Total Scholarship for 2 years</u>
90% and above	Rs. 30,000	Rs. 60,000/-
85% up to 90%	Rs. 22,500	Rs. 45,000/-
80% up to 85%	Rs. 15,000	Rs. 30,000/-
75% up to 80%	Rs. 7,500	Rs. 15,000/-

Note 5: Scholarship shall be released annually on 31/12/2011 and 31/12/2012

- (l) **Admit Card for appearing in the exam will be issued only after payment of all dues and so certified by the concerned officer.**